

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00pm, Thursday, April 29, 2021
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

This will be an online meeting. Live audio and materials will be available using the following link:
<https://global.gotomeeting.com/join/444364677> or dialing 1(872)240-3212 Access Code: 444-364-677

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

PUBLIC COMMENTS:

4.

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

ACTION ITEMS:

5.

STAFF REPORTS:

6. General Manager Report
7. Financial Report—Finance Manager
8. Operations/Maintenance Report- Operations Manager
9. Training/On Street Operations – Trainer/Supervisor
10. Motion to accept and file staff reports.

DISCUSSION ITEMS:

11. Old Business
12. New Business
13. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, April 29, 2021
Virtual Meeting via GoToMeeting**

Due to the continuing COVID-19 pandemic, this meeting was held electronically in compliance with Iowa Code Sections 21.4 and 21.8.

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, pursuant to law and the rules of said Board. The meeting was called to order at 12:01 pm by Board Chair, Rose Middleton.

Rose Middleton did roll call. Present were Trustees: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Bonetta Culp, Dusky Steele, Stephanie Sheetz, and Bob Seymour.

Absent: Amanda Goodman, Stefanie Hartel, Pat Becker, and Elle Boeding

Staff present: David Sturch, General Manager; Jim Nienkark, Paratransit Operations Manager; Cory Ernst, Fixed Route Operations Manager; Dave Weigel, Lead Mechanic; Robert Sneed, Administrative Assistant

Staff absent: Mladen Gledic, Finance Manager

Others present Jane Bentley-Gadow, Hawkeye Community College.

AGENDA: Motion made by Janna Diehl and seconded by Bonetta Culp that the agenda be approved.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour, Dusky Steele, Stephanie Sheetz, and Bonetta Culp.

Nays: None

Motion carried.

MINUTES: Motion made by Lon Kammeyer and seconded by Dusky Steele that the minutes of the March 25th meeting of the Board of Trustees be approved.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour, Dusky Steele, Stephanie Sheetz, and Bonetta Culp.

Nays: None

Motion carried.

PUBLIC COMMENTS: None

ACTION ITEMS: None

STAFF REPORTS:

General Manager, David Sturch reported the Covid status in the County is in the moderate range of positivity rates over the past 14 days. MET staff have started receiving the COVID vaccine. At this time, 60% of the workforce have either received their full dose or started their vaccinations through a personal doctor or vaccine clinic. He recommends continuing the COVID bonus plan through the end of May with an update at the next Board meeting. MET is working with the local RAGBRAI Committee for shuttle service on July 28, 2021. A concern had been addressed to the committee regarding MET's COVID policies with limited passengers and the use of face masks on our buses. MET will continue to work with the RAGBRAI Committee to provide secondary support for that day while maintaining our current policies. The public hearing for federal and state funds will be on April 30th. FY22 Budget will be presented at the May board meeting. Central Transfer is fully staffed with our transit coordinators.

Finance Manager, David Sturch presented and reviewed MET's financial report for February. Revenue was 10.62% below budget and expenses were 5.66% below budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

Fixed Route Operations Manager, Cory Ernst reported on the March ridership numbers. Rides from February to March were up by 35% and the March rides were down 26% from March of 2020. The school routes showed an increase from the previous month and on the paratransit side, the disabled rides were up 36% from the previous month and 4% up from the previous year, the elderly rides were 31% up from the previous month, and 68% up from the previous year. Reports on fuel usage and vehicle maintenance were also given.

Paratransit Operations Manager, Jim Nienkark reported on paratransit ridership, mask compliance on buses, and recruitment of new drivers.

There were no comments from the Board and a motion was made by Stephanie Sheetz and seconded by Bob Seymour that the Board accepts and places on file all staff reports.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour, Dusky Steele, Stephanie Sheetz, and Bonetta Culp

Nays: None
Motion carried.

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT: Motion made by Jana Diehl and seconded by Bonetta Culp at 12:40 pm.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour, Dusky Steele, Stephanie Sheetz, and Bonetta Culp.

Nays: None
Motion carried.

The next board meeting will be on May 27th.
Robert Sneed, Administrative Assistant