

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00 pm, Thursday, August 25, 2022
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

This will be an online meeting. Live audio and materials will be available using the following link:
<https://meet.goto.com/836248877> or dialing 1(571)317-3122 Access Code: 836-248-877

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

PUBLIC COMMENTS:

4.

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

ACTION ITEMS:

5. Motion to approve the Authority's FY23 Local Capital Plan

STAFF REPORTS:

6. General Manager Report
7. Financial Report - Finance Manager
8. Operations/Maintenance Report - Operations Manager
9. Training/On Street Operations - Trainer/Supervisor
10. Motion to accept and file staff reports

DISCUSSION ITEMS:

11. Old Business
12. New Business
13. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, August 25, 2022
Virtual Meeting via GoToMeeting**

Due to the continuing COVID-19 pandemic, this meeting was held electronically in compliance with Iowa Code Sections 21.4 and 21.8.

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to law and the rules of said Board. The meeting was called to order at 12:01 pm by Vice Chair Bob Seymour.

David Sturch did roll call. Present were Trustees: Bob Seymour, Janna Diehl, Stephanie Sheetz, Dave Glenn-Burns, Rose Middleton, Dusky Steele, Bonetta Culp, and Sharon Droste.

Absent: Pat Becker, Rudy Jones, and Lon Kammeyer.

Staff present: David Sturch, General Manager; Cory Ernst; Fixed Route Operations Manager, Jim Nienkark; Para Transit Manager; Mladen Gledic, Finance Manager and Dave Weigel, Lead Mechanic and Robert Sneed; Administrative Assistant.

Staff absent: None

AGENDA

Motion made by Sharon Droste and seconded by Rose Middleton that the agenda be approved.

Ayes: Bob Seymour, Janna Diehl, Stephanie Sheetz, Dave Glenn-Burns, Dusky Steele, Rose Middleton, Bonetta Culp, and Sharon Droste.

Nays: None Motion carried.

MINUTES

Motion made by Janna Diehl and seconded by Dave Glenn-Burns that the minutes of the July 28th meeting of the Board of Trustees be approved.

Ayes: Bob Seymour, Janna Diehl, Stephanie Sheetz, Dave Glenn-Burns, Dusky Steele, Rose Middleton, Bonetta Culp, and Sharon Droste.

Nays: None Motion carried.

PUBLIC COMMENTS:

None

ACTION ITEMS:

2301. Motion to approve the Authority's FY23 Local Capital Plan.

David Sturch talked about MET's FY23 Local Capital Plan.

Motion made by Rose Middleton and seconded by Sharon Droste to approve the Authority's FY23 Local Capital Plan.

Ayes: Bob Seymour, Janna Diehl, Stephanie Sheetz, Dave Glenn-Burns, Dusky Steele, Rose Middleton, Bonetta Culp, and Sharon Droste.

Nays: None Motion carried.

STAFF REPORTS:

General Manager, David Sturch reported on the promotion of Philip Golden to Para Transit Manager and Trainer. Jim Nienkark will retire at the end of November. The Title IV and TAM (Transit Access Management) plan will be presented to the board for approval at the next month's meeting.

Finance Manager, Mladen Gledic presented and reviewed MET's financial report for July. Revenue was 8.10% below budget and expenses were 9.40% above budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

Fixed Route Operations Manager, Cory Ernst reported on the May ridership numbers. Rides from June to July were down by 3.96% and the July 2022 rides were down by 4.79% from July of 2021. The school routes showed a decrease from the previous month and on the paratransit side, the disabled rides were down by 11.82% from the previous month and 2.98% down from the previous year, and the elderly rides were 7.29% up from the previous month, and 3% up from the previous year. Reports on fuel usage and vehicle maintenance were also given.

Paratransit Operations Manager, Jim Nienkark reported on paratransit ridership and recruitment of new drivers.

There were no comments from the Board and a motion was made by Rose Middleton and seconded by Dusky Steele that the Board accepts and places on file all staff reports.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, and Stefanie Sheetz.

Nays: None Motion carried

OLD BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

Motion made by Sharon Droste to adjourn the meeting with a second by Bonetta Culp.

Ayes: Bob Seymour, Janna Diehl, Stephanie Sheetz, Dave Glenn-Burns, Dusky Steele, Rose Middleton, Bonetta Culp, and Sharon Droste.

Nays: None Motion carried.

Meeting adjourned at 12:30 pm. The next Board meeting will be on September 29, 2022.

Robert Sneed, Administrative Assistant