

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
Agenda
12:00 pm, Thursday, August 26, 2021
1515 Black Hawk St
Waterloo, IA 50702

This will be an online meeting. Live audio and materials will be available using the following link:
<https://global.gotomeeting.com/join/881535893>
or dialing 1-646-749-3122 Access Code: 881-535-893

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

PUBLIC COMMENTS:

4.

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

ACTION ITEMS:

5. None

STAFF REPORTS:

6. General Manager Report
7. Financial Report - Finance Manager
8. Operations/Maintenance Report - Operations Manager
9. Training/On Street Operations - Trainer/Supervisor
10. Motion to accept and file staff reports.

DISCUSSION ITEMS:

11. Old Business
12. New Business
13. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, August 26, 2021
Virtual Meeting via GoToMeeting**

Due to the continuing COVID-19 pandemic, this meeting was held electronically in compliance with Iowa Code Sections 21.4 and 21.8.

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to law and the rules of said Board. The meeting was called to order at 12:01 pm by Board Chair, Rudy Jones.

Rudy Jones did roll call. Present were Trustees: Dave Glenn-Burns, Pat Becker, Janna Diehl, Sharon Droste, Rose Middleton, Stephanie Sheetz, and Bob Seymour.

Absent: Lon Kammeyer, Bonetta Culp, and Dusky Steele.

Staff present: David Sturch, General Manager; Mladen Gledic, Finance Manager, Cory Ernst, Fixed Route Operations Manager; Robert Sneed, Administrative Assistant; Dave Weigel, Lead Mechanic; Jim Nienkark, Paratransit Operations Manager. Staff absent: None

Others present: None

AGENDA

Motion made by Janna Diehl and seconded by Stephanie Sheetz that the agenda be approved.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Rose Middleton, Bob Seymour, Sharon Droste, Bonetta Culp, and Stephanie Sheetz.

Nays: None

Motion carried.

MINUTES

Motion made by Sharon Droste and seconded by Dave Glenn-Burns that the minutes of the July 29th meeting of the Board of Trustees be approved.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Rose Middleton, Bob Seymour, Sharon Droste, Bonetta Culp, and Stephanie Sheetz.

Nays: None

Motion carried.

PUBLIC COMMENTS:

None

ACTION ITEMS: None

STAFF REPORTS:

General Manager, David Sturch reported on the COVID cases in the company over the past month and throughout Black Hawk County. Black Hawk County is in an elevated status for Covid positive cases. FTA extended the mask mandate on public transportation until January 18, 2022. Drivers maintain passenger limits on buses. It was recommended that that the Covid bonus pay remain through the month of September. One new driver will start training next week. We posted notices and banners for hiring new drivers. MET is going through the audit process with Bergen KDV and we will inform the board with it is complete. We will have our vintage bus at Cattle Congress this year. We received one new Para Transit bus and one new Fixed Route bus. We have a contract with DOT for One Para Transit and two Fixed Routes buses for our next bus replacement project.

Finance Manager, Mladen Gledic presented and reviewed MET's financial report for August. Revenue was 12.79% below budget and expenses were 7.27% below budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

Fixed Route Operations Manager, Cory Ernst reported on the July ridership numbers. Rides from June to July were up by 1.22% and the July rides were up by 0.34% from July of 2020. The school routes showed an increase from the previous month and on the paratransit side, the disabled rides were up by 47.77% from the previous month and 19.58% up from the previous year, the elderly rides were 23.46% up from the previous month, and no change from the previous year. Reports on fuel usage and vehicle maintenance were also given.

Paratransit Operations Manager, Jim Nienkark reported on paratransit ridership, mask compliance on buses, and recruitment of new drivers.

There were no comments from the Board and a motion was made by Janna Diehl and seconded by Bob Seymour that the Board accepts and places on file all staff reports.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Rose Middleton, Bob Seymour, Sharon Droste, Bonetta Culp, and Stephanie Sheetz.

Nays: None

Motion carried

ACTION ITEMS: None

OLD BUSINESS: None

NEW BUSINESS:

A brief discussion on changes made to operations during RAGBRAI and Irish Fest. Also, Sturch reported some route issues during the storm event on August 24th.

ADJOURNMENT:

Motion made by Bob Seymour to adjourn the meeting with a second by Janna Diehl.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Rose Middleton, Bob Seymour, Sharon Droste, Bonetta Culp, and Stephanie Sheetz.

Nays: None

Motion carried.

Meeting adjourned at 12:30 pm. The next board meeting will be on September 30th.

Robert Sneed, Administrative Assistant