

**Metropolitan Transit Authority of Black Hawk County  
Monthly Board of Trustees Meeting  
12:00pm, Thursday, December 15, 2022**

**MET Board Room  
1515 Black Hawk St.  
Waterloo, IA 50702**

**THIS MEETING WILL BE HELD IN-PERSON**

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

**PUBLIC COMMENTS:**

4.

*Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.*

**ACTION ITEMS:**

5. Motion to approve and place on file the Authority's FY22 Financial Audit.
6. Motion to adjourn Executive Session for the purpose of discussion of labor negotiations pursuant to Iowa Code Section 21.5(1)(c)(2012).
7. Motion to return to Open Session.
8. Motion to approve a tentative agreement in the Labor Agreement reached with the Amalgamated Transit Union Local 1192 effective January 1, 2023 for Health Insurance; Wages and language effective July 1, 2023.
9. Motion to approve the FY23 Local Capital Plan

**STAFF REPORTS:**

10. General Manager Report
11. Financial Report—Finance Manager
12. Operations/Maintenance Report- Operations Manager
13. Training/On Street Operations – Trainer/Supervisor
14. Motion to accept and file staff reports.

**DISCUSSION ITEMS:**

15. Old Business
16. New Business
17. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY  
OF BLACK HAWK COUNTY  
BOARD OF TRUSTEES Meeting  
Thursday, December 15, 2022**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:01 pm by Chair Rudy Jones.

Rudy Jones did roll call. Present were Trustees: Rudy Jones, Janna Diehl, Stephanie Sheetz, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Absent: Pat Becker and Dave Glenn- Burns

Staff present: David Sturch; General Manager; Cory Ernst; Fixed Route Operations Manager, Mladen Gledic; Finance Manager, Philip Golden; Para Transit Manager, Dave Weigel; Lead Mechanic and Robert Sneed; Office Manager. Staff absent: None

**AGENDA**

Motion made by Rose Middleton and seconded by Janna Diehl that the agenda be approved

Ayes: Rudy Jones, Janna Diehl, Stephanie Sheetz, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

**MINUTES**

Bob Seymour made a point that he was at the last meeting and wasn't listed on the minutes.

Motion made by Bob Seymour and seconded by Sharon Droste that the minutes of the October 27th meeting of the Board of Trustees be approved with the addition that Mr. Seymour was added to the meeting minutes.

Ayes: Rudy Jones, Janna Diehl, Stephanie Sheetz, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

**PUBLIC COMMENTS:**

Rhett Lott From Stantec Corp and Michelle Hekel from Bergan KDV were also present.

**ACTION ITEMS:**

**2311. Motion to approve and place on file the Authority's FY22 Financial Audit.**

Michelle Hekel from Bergan KDV presented MET's FY22 Financial Audit. The Board discussed the audit and cybersecurity for MET in the future. Hekel and Sturch responded to the Board's questions. Cybersecurity will be on the Board agenda in the next few months.

Motion made by Dusky Steele with a second by Rose Middleton to approve the FY22 Financial Audit.

Ayes: Rudy Jones, Janna Diehl, Stephanie Sheetz, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

**2312. Motion to enter Executive Session for discussion of labor negotiations according to Iowa Code section 21.5(1) (c) (2012).**

Motion made by Sharon Droste and seconded by Janna Diehl to enter Executive Session.

Ayes: Rudy Jones, Janna Diehl, Stephanie Sheetz, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

**2313. Motion to adjourn from the Executive Session and return to Open Session.**

Motion made by Janna Diehl and seconded by Rose Middleton to return to Open Session.

Ayes: Rudy Jones, Janna Diehl, Stephanie Sheetz, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

**2314. Motion to approve a tentative agreement in the Labor Agreement reached with Amalgamated Transit Union Local 1192 effective January 1, 2023, for Health Insurance; and language effective July 1, 2023.**

David explained the tentative labor agreements reached with Local 1192. Health insurance will be provided through Health Alliance. Paratransit and dispatch wage will increase by 5.5%. Fixed Route wage will increase by 5%.

Motion made by Rose Middleton and seconded by Lon Kammeyer to approve a tentative agreement with the Amalgamated Transit Union Local 1192 effective January 1, 2023, for Health Insurance and Wages effective July 1, 2023.

Ayes: Rudy Jones, Janna Diehl, Stephanie Sheetz, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

**2315. Motion to approve the FY23 Local Capital Plan.**

David Struch talked about MET's FY23 Local Capital plan. He explained the need for a copier for the Mechanic shop and looking to replace an older staff vehicle.

Motion made by Lon Kammeyer and seconded by Bob Seymour to approve the FY23 Local Capital Plan.

Ayes: Rudy Jones, Janna Diehl, Stephanie Sheetz, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

### **STAFF REPORTS:**

**General Manager**, David Sturch talked about a Transit plan in devolvement and looking for RFPs. They are due after the holidays. They will do a transit study in the summer to go over our new routes. Open houses will be scheduled towards the end of January.

**Finance Manager**, Mladen Gledic presented and reviewed MET's financial report for October. Revenue was 6.12% below budget and expenses were 6.61% above budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

**Fixed Route Operations Manager**, Cory Ernst reported on the October and November ridership numbers. Rides from September to October were up by 5.06%. Rides from October to November were down by 7.36%. The school routes showed a decrease in rides over both months. The disabled rides were up by .03% in October and down by 3.05% in November. The elderly rides were 11.62% up in October and 9.09% down in November. Reports on fuel usage and vehicle maintenance were also given.

**Paratransit Operations Manager**, Philip Golden reported on his training in Chicago.

There were no comments from the Board and a motion was made by Sharon Droste and seconded by Bob Seymour that the Board accepts and places on file all staff reports.

Ayes: Rudy Jones, Janna Diehl, Stephanie Sheetz, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

### **OLD BUSINESS:**

Robert explained the miscommunication with Hawkeye Community College using paratransit tickets improperly. He contacted a representative from Hawkeye College to explain that you have to be authorized to ride the paratransit system.

### **NEW BUSINESS:**

None

### **ADJOURNMENT:**

Motion made by Stephanie Sheetz to adjourn the meeting with a second by Bonetta Culp.

Ayes: Rudy Jones, Janna Diehl, Stephanie Sheetz, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

The meeting adjourned at 1:25 pm. The next Board meeting will be on January 26, 2023.

Robert Sneed, Office Manager