

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00pm, Thursday, December 10, 2020
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

This will be an online meeting. Live audio and materials will be available using the following link:
<https://global.gotomeeting.com/join/352590437> or dialing 1(571)317-3122 Access Code: 352-590-437

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

PUBLIC COMMENTS:

4.

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

STAFF REPORTS:

5. General Manager Report
6. Financial Report—Finance Manager
7. Operations/Maintenance Report- Operations Manager
8. Training/On Street Operations – Trainer/Supervisor
9. Motion to accept and file staff reports.

ACTION ITEMS:

10. Motion to approve and place on file the Agency’s Safety Plan.
11. Motion to adjourn Executive Session for the purpose of discussion of labor negotiations pursuant to Iowa Code Section 21.5(1)(c)(2012).
12. Motion to return to Open Session.
13. Motion to approve a tentative agreement in the Labor Agreement reached with the Amalgamated Transit Union Local 1192 effective January 1, 2021 for Health Insurance; Wages effective July 1, 2021.

DISCUSSION ITEMS:

14. Old Business
15. New Business
16. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, December 10, 2020
Virtual Meeting via GoToMeeting**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, pursuant to law and the rules of said Board. The meeting was called to order at 12:01 pm by Board Chair, Rose Middleton.

Rose Middleton did roll call. Present were Trustees: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Stefanie Sheetz, and Bonetta Culp.

Absent: Pat Becker, Dusky Steele, Amanda Goodman, Stefanie Hartel, and Elle Boeding

Staff present: David Sturch, General Manager; Jim Nienkark, Paratransit Operations Manager; Mladen Gledic, Finance Manager; Dave Weigel, Lead Mechanic; and Robert Sneed, Administrative Assistant

Staff absent: Cory Ernst, Fixed Route Operations Manager

Others present: Mark Little, retired General Manager.

AGENDA

Motion made by Jana Diehl and seconded by David Glenn-Burns that the agenda be approved.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bonetta Culp, and Stephanie Sheetz.

Nays: None

Motion carried.

MINUTES

Motion made by Janna Diehl and seconded by Dave Glenn-Burns that the minutes of the October 29th meeting of the Board of Trustees be approved.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bonetta Culp, and Stephanie Sheetz.

Nays: None

Motion carried.

PUBLIC COMMENTS: None

STAFF REPORTS:

General Manager, David Sturch reported on the status of the camera installation project in the bus fleet. He also reported on the COVID cases in the company over the past two months and throughout

Black Hawk County. Due to the high number of cases in the County, he recommends continuing the COVID bonus plan through the end of January. Finally, David informed the Board members of the terrible accident before Thanksgiving. Our driver is improving and started physical therapy.

Finance Manager, Mladen Gledic presented and reviewed MET's financial report for October. Revenue was -10.95% below budget and expenses were 11.71% above budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

Fixed Route Operations Manager, David Sturch reported on the November ridership numbers. Rides from October to November were up 81%, however the November rides were 54% down from last November. The school routes showed a little decline from the previous month and on the paratransit side, the disabled rides were down 8.48% from the previous month and 45.94% from the previous year. the elderly rides were 10.81% up from the previous month and 31.67% down from the previous year. Reports on fuel usage and vehicle maintenance were also given.

Paratransit Operations Manager, Jim Nienkark reported on paratransit ridership, mask compliance on buses.

There were no comments from the Board and a motion was made by Stephanie Sheetz and seconded by Janna Diehl that the Board accepts and places on file all staff reports.

Ayes: Rose Middleton, Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Bonetta Culp, and Stephanie Sheetz.

Nays: None
Motion carried.

ACTION ITEMS:

2110. Motion to approve and place on file the Agency's Safety Plan.

David provided a brief summary of MET's (ASP) Agency Safety Plan.

Motion made by David Glenn-Burns and seconded by Rudy Jones to approve the Agency Safety Plan for MET Transit.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bonetta Culp, and Stephanie Sheetz.

Nays: None
Motion carried.

2111. Motion to adjourn Executive Session for the purpose of discussion of labor negotiations pursuant to Iowa Code Section 21.5(1)(c)(2012).

Motion made by Stefanie Sheetz and seconded by Janna Diehl to adjourn Executive Session for the purpose of discussion of labor negotiations pursuant to Iowa Code Section 21.5(1)(c)(2012).

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bonetta Culp, and Stephanie Sheetz.

Nays: None
Motion carried.

2112. Motion to return to Open Session.

Motion made by Dave Glenn-Burns and seconded by Stephanie Sheetz to return to Open Session.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bonetta Culp and Stephanie Sheetz.

Nays: None
Motion carried.

2113. Motion to approve a tentative agreement in the Labor Agreement reached with the Amalgamated Transit Union Local 1192 effective January 1, 2021, for Health Insurance: Wages effective July 1, 2021.

David explained the tentative labor agreements reached with Local 1192. Health insurance will be provided through Health Alliance. Paratransit wage will increase by 3.00%, the rest of the bargaining unit will get a 2.25% increase

Motion made by Janna Diehl and seconded by Lon Kammeyer to approve a tentative agreement in the Labor Agreement reached with the Amalgamated Transit Union Local 1192 effective January 1, 2021, for Health Insurance; Wages effective July 1, 2021.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bonetta Culp, and Stephanie Sheetz.

Nays: None
Motion carried.

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURN:

Motion made by Janna Diehl and seconded by Stephanie Sheetz to adjourn the meeting at 12:55 pm.

Ayes: Rose Middleton, Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Bonetta Culp, and Stephanie Sheetz.

Nays: None
Motion carried.

Robert Sneed, Administrative Assistant