

**Metropolitan Transit Authority of Black Hawk County**  
**Monthly Board of Trustees Meeting**  
**12:00 pm, Thursday, June 24, 2021**  
**MET Board Room**  
**1515 Black Hawk St.**  
**Waterloo, IA 50702**

This will be an online meeting. Live audio and materials will be available using the following link:  
<https://global.gotomeeting.com/join/881300197> or dialing 1(312)757-3121 Access Code: 881-300-197

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

PUBLIC COMMENTS:

4.

*Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.*

ACTION ITEMS:

5. Motion to approve the Authority's Amended Budget for FY22
6. FY22 Elections for Board Chairperson  
(R. Jones has been nominated)
7. FY22 Elections for Board Vice Chairperson  
(B. Seymour has been nominated)

STAFF REPORTS:

8. General Manager Report
9. Financial Report - Finance Manager
10. Operations/Maintenance Report - Operations Manager
11. Training/On Street Operations - Trainer/Supervisor
12. Motion to accept and file staff reports

DISCUSSION ITEMS:

13. Old Business
14. New Business
15. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY  
OF BLACK HAWK COUNTY  
BOARD OF TRUSTEES Meeting  
Thursday, June 24, 2021  
Virtual Meeting via GoToMeeting**

Due to the continuing COVID-19 pandemic, this meeting was held electronically in compliance with Iowa Code Sections 21.4 and 21.8.

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to law and the rules of said Board. The meeting was called to order at 12:01 pm by Board Chair, Rose Middleton.

Rose Middleton did roll call. Present were Trustees: Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Dusky Steele, Janna Diehl, Bonetta Culp, Stefanie Sheetz, and Bob Seymour.

Absent: Amanda Goodman, Stefanie Hartel, Pat Becker, and Elle Boeding

Staff present: David Sturch, General Manager; Mladen Gledic, Finance Manager, Cory Ernst, Fixed Route Operations Manager; Robert Sneed, Administrative Assistant; Dave Weigel, Lead Mechanic; Jim Nienkark, Paratransit Operations Manager

Staff absent: None

Others present: Jane Bently-Gadow

**AGENDA**

Motion made by Lon Kammeyer and seconded by Dusky Steele that the agenda be approved.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, and Stefanie Sheetz.

Nays: None

Motion carried.

**MINUTES**

Motion made by Janna Diehl and seconded by Bob Seymour that the minutes of the May 27<sup>th</sup> meeting of the Board of Trustees be approved.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, and Stefanie Sheetz.

Nays: None

Motion carried.

**PUBLIC COMMENTS:**

None

## **STAFF REPORTS:**

**General Manager**, David Sturch reported on the COVID cases in the company over the past month and throughout Black Hawk County. Black Hawk County is in an elevated status with a 9% 14-day average for Covid positive cases. The County Health Department continues with the vaccination process. Approximately 80% of our employees have either received their full dose or started their vaccinations through a personal doctor or a vaccine clinic. MET will continue with this mask mandate and passenger limits. It was recommended that the Covid bonus pay remain at \$40.00 a day through the month of July. The DBE goal is due with the FTA every 3 years. Robert is working on the goal that will be up for public notice for 30 days. It will be presented to the board and posted on our website after the board meeting in July.

**Finance Manager**, Mladen Gledic presented and reviewed MET's financial report for May. Revenue was 11.51% below budget and expenses were 9.41% below budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

**Fixed Route Operations Manager**, Cory Ernst reported on the May ridership numbers. Rides from April to May were down by 12.83% and the May rides were up by 18.56% from May of 2020. The school routes showed a decrease from the previous month and on the paratransit side, the disabled rides were down by 5.07% from the previous month and 179.69% up from the previous year, the elderly rides were 11.11% down from the previous month, and 178.26% up from the previous year. Reports on fuel usage and vehicle maintenance were also given.

**Paratransit Operations Manager**, Jim Nienkark reported on paratransit ridership, mask compliance on buses, and recruitment of new drivers.

There were no comments from the Board and a motion was made by Lon Kammeyer and seconded by Dave Glenn-Burns that the Board accepts and places on file all staff reports.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, and Stefanie Sheetz.

Nays: None

Motion carried

## **ACTION ITEMS:**

### **2125. Motion to Approve MET's Amended Budget for FY22**

David Sturch talked about changes to the budget for FY22.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, and Stefanie Sheetz.

Nays: None

Motion carried

### **2126. FY22 Elections for Board Chairperson**

Rudy Jones was elected to be the next Board Chairperson.

Motion made by Dusky Steele with a second by Bob Seymour to approve Rudy Jones being elected to Board Chairperson.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, and Stefanie Sheetz.

Nays: None

Motion carried

**2127. FY22 Elections for Board Vice-Chairperson**

Bob Seymour was elected to be the next Board Vice-Chairperson.

Motion made by Lon Kammeyer with a second by Janna Diehl to approve Bob Seymour being elected to Board Vice-Chairperson.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, and Stefanie Sheetz.

Nays: None

Motion carried

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**ADJOURNMENT:**

Motion made by Janna Diehl to adjourn the meeting with a second by Bob Seymour.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour, Dusky Steele, Bonetta Culp, and Stefanie Sheetz.

Nays: None

Motion carried.

Meeting adjourned at 12:30 pm. The next board meeting will be on July 29<sup>th</sup>.

Robert Sneed, Administrative Assistant