

# Reasonable Modification Request Form

Use this form to request a modification to current MET policies or procedures. Be specific and provide as much detailed information as possible. This will allow us to effectively process and evaluate your request. Before filling out this form please review MET's Reasonable Modification Statement.

Please include the following items in your request:

- Why, based on a disability, is the modification necessary?
- Provide a description of your limitation(s) and how it is affected by MET's policies/procedures.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Best way to contact you: \_\_\_\_\_

Modification request: \_\_\_\_\_

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Please send by one of the following:

Fax: 319-234-5714

Email: [m.little@mettransit.org](mailto:m.little@mettransit.org)

Mail: Mark Little, General Manager 1515 Black Hawk St. Waterloo, IA 50702

**All the information involved with this process will be kept confidential.**