

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00pm, Thursday, March 25, 2021
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

This will be an online meeting. Live audio and materials will be available using the following link:
<https://global.gotomeeting.com/join/540603829> or dialing 1(872)240-3212 Access Code: 540-603-829

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

PUBLIC COMMENTS:

4.

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

ACTION ITEMS:

5. Motion to approve a summer Fixed Route youth fare, ages 6-18, of twenty-five cents per ride for the months of June, July and August, 2021.
6. Motion to approve an amendment to the FY21 Local Capital Funds

STAFF REPORTS:

7. General Manager Report
8. Financial Report—Finance Manager
9. Operations/Maintenance Report- Operations Manager
10. Training/On Street Operations – Trainer/Supervisor
11. Motion to accept and file staff reports.

DISCUSSION ITEMS:

12. Old Business
13. New Business
14. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, March 25, 2021
Virtual Meeting via GoToMeeting**

Due to the continuing COVID-19 pandemic, this meeting was held electronically in compliance with Iowa Code Sections 21.4 and 21.8.

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, pursuant to law and the rules of said Board. The meeting was called to order at 12:01 pm by Board Chair, Rose Middleton.

Rose Middleton did roll call. Present were Trustees: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Pat Becker, and Bonetta Culp.

Absent: Amanda Goodman, Stefanie Hartel, Dusky Steele, Stefanie Sheetz, and Elle Boeding

Staff present: David Sturch, General Manager; Jim Nienkark, Paratransit Operations Manager; Mladen Gledic, Finance Manager; Cory Ernst, Fixed Route Operations Manager; Dave Weigel, Lead Mechanic

Staff absent: None

Others present Jane Bentley-Gadow, Hawkeye Community College.

AGENDA

Motion made by Lon Kammeyer and seconded by Janna Diehl that the agenda be approved.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Pat Becker, and Bonetta Culp.

Nays: None

Motion carried.

MINUTES

Motion made by Jana Diehl and seconded by David Glenn-Burns that the minutes of the February 25th meeting of the Board of Trustees be approved.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Pat Becker, and Bonetta Culp.

Nays: None

Motion carried.

PUBLIC COMMENTS:

None

ACTION ITEMS:

2118. Motion to approve summer Fixed Route youth fare, ages 6-18, of 25 cents per ride for the month June, July, and August 2021.

David provided information on a youth fare for the summer months of 25 cents. This measure does require board approval.

Motion made by Lon Kammeyer and seconded by Rudy Jones to approve the budget amendment for FY21.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Pat Becker, and Bonetta Culp.

Nays: None

Motion carried.

2119. Motion to approve an amendment to the FY21 Local Capital Funds.

David provided information for the amendment to the FY21 Local Capital Funds. MET received an insurance check for bus 119. The insurance check plus the additional funds would go to the purchase of a replacement bus.

Motion made by Rudy Jones and seconded by Jana Diehl to approve the budget amendment for FY21.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Pat Becker, and Bonetta Culp.

Nays: None

Motion carried.

STAFF REPORTS:

General Manager, David Sturch reported on the COVID cases in the company over the past few months and throughout Black Hawk County. The County status is in the moderate range of positivity rates over the past 14 days. MET staff have started receiving the COVID vaccine. At this time, it covers 10% of the workforce. MET must report how many of our staff have been vaccinated to the FTA every month. He recommends continuing the COVID bonus plan through the end of April with an update at the next Board meeting. Last month the board approved the process of applying for federal and state funds. A public notice was placed in the Courier on March 25th. The public hearing will be on April 27th.

Finance Manager, Mladen Gledic presented and reviewed MET's financial report for February. Revenue was 10.78% below budget and expenses were 7.40% below budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

Fixed Route Operations Manager, Cory Ernst reported on the February ridership numbers. Rides from December to January were down by 1% and the January rides were down 53.69% from January of 2020. The school routes showed an increase from the previous month and on the paratransit side, the disabled rides were down 1.90% from the previous month and 44.32% down from the previous year, the elderly rides were 31.52% up from the previous month, and 3.97% down from the previous year. Reports on fuel usage and vehicle maintenance were also given.

Paratransit Operations Manager, Jim Nienkark reported on paratransit ridership, mask compliance on buses, and recruitment of new drivers.

There were no comments from the Board and a motion was made by Jana Diehl and seconded by Lon Kammeyer that the Board accepts and places on file all staff reports.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Pat Becker, and Bonetta Culp.

Nays: None

Motion carried.

OLD BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

Motion made by Jana Diehl and seconded by Bonetta Culp at 12:40 pm.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Pat Becker, and Bonetta Culp.

Nays: None

Motion carried.

The next board meeting will be on April 29th.

Robert Sneed, Administrative Assistant