

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
Agenda
12:00 pm, Thursday, October 28, 2021
1515 Black Hawk St
Waterloo, IA 50702

This will be an in-person or online meeting. Live audio and materials will be available using the following link:
<https://global.gotomeeting.com/join/366079621>
or dialing 1-872-240-3212 Access Code: 366-079-621

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes from the September 30, 2021 Board meeting and from the October 7, 2021 Special Board meeting.

PUBLIC COMMENTS:

4.

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

ACTION ITEMS:

5. None

STAFF REPORTS:

6. General Manager Report
7. Financial Report - Finance Manager
8. Operations/Maintenance Report - Operations Manager
9. Training/On Street Operations - Trainer/Supervisor
10. Motion to accept and file staff reports.

DISCUSSION ITEMS:

11. Old Business
12. New Business
13. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, October 28, 2021
Virtual Meeting via GoToMeeting**

Due to the continuing COVID-19 pandemic, this meeting was held electronically in compliance with Iowa Code Sections 21.4 and 21.8.

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to law and the rules of said Board. The meeting was called to order at 12:01 pm by Board Chair, Rudy Jones.

Bob Seymour did roll call. Present were Trustees: Sharon Droste, Janna Diehl, Lon Kammeyer, Rose Middleton, Dave Glenn-Burns, and Stephanie Sheetz.

Absent: Pat Becker, Dusky Steele, Bonetta Culp, and Rudy Jones

Staff present: David Sturch, General Manager; Dave Weigel, Lead Mechanic; Mladen Gledic, Finance Manager; Robert Sneed, Administrative Assistant; and Jim Nienkark, Paratransit Operations Manager

Staff absent: Cory Ernst, Fixed Route Operations Manager

Others present: Jane Bently-Gadow

AGENDA

Motion made by Lon Kammeyer and seconded by Janna Diehl that the agenda be approved.

Ayes: Sharon Droste, Janna Diehl, Dave Glenn-Burns, Lon Kammeyer, Rose Middleton, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

PUBLIC COMMENTS:

None

ACTION ITEMS:

None

STAFF REPORTS:

General Manager, David Sturch reported on the COVID cases throughout Black Hawk County in the month of October. Black Hawk County is in a downward trend for Covid positive cases. Drivers maintain passenger limits on buses. It was recommended that that the Covid bonus pay maintained and reduced as Covid cases decrease in the county. The FY21 audit is wrapping up and will be presented at the next board meeting. Black Hawk shuttle started in October for the hockey season. MET posted notices and banners for hiring new drivers.

Finance Manager, Mladen Gledic presented and reviewed MET's financial report for September. Revenue was 10.34% below budget and expenses were 11.03% above budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

Fixed Route Operations Manager, David Sturch reported on the September ridership numbers. Rides from August to September were up by 2.45% and the September rides were up by 165.85% from September of 2020. The school routes showed an increase from the previous month and on the paratransit side, the disabled rides were down by 0.41% from the previous month and 6.97% up from the previous year, the elderly rides were 4.12% down from the previous month, and 22.37% up from the previous year. Reports on fuel usage and vehicle maintenance were also given.

Paratransit Operations Manager, Jim Nienkark reported on paratransit ridership, mask compliance on buses, recruitment and training of new drivers.

There were no comments from the Board and a motion was made by Janna Diehl and seconded by Lon Kammeyer that the Board accepts and places on file all staff reports.

Ayes: Dave Glenn-Burns, Janna Diehl, Sharon Droste, Lon Kammeyer, Rose Middleton, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried

OLD BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

Motion made by Lon Kammeyer to adjourn the meeting with a second by Dave Glen Burns.

Ayes: Dave Glenn-Burns, Janna Diehl, Sharon Droste, Lon Kammeyer, Rose Middleton, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

Meeting adjourned at 12:30 pm. The next Board meeting will be on December 9th.

Robert Sneed, Administrative Assistant